**Parent Information Team Meetings**

**Attendance is mandatory.**

Team Meeting Deadline: October 15th

Team Meetings should be in-person,and then communicated via email to all families.

Team Meetings should be led by the team Coach, Manager, and HCSP.

**Manager**

* Introduction of Team Officials
* Rostering (“Risk & Safety” page on VFIHA website)
  + Deadline November 1st
  + Reimbursement Deadline December 1st
* Volunteering with the Team and Association
  + All families are expected to volunteer either at the team or at an association-level event ie. Come Try Hockey, Photo Day, help putting up posters in the community, fundraising events, etc.
  + Score/Time Keepers: volunteers are required at each home game (2 parents per home game), “training” will be provided (This volunteer job is not included in the Association level volunteering to cover the Volunteer deposit.)
* Review of Respect in Sport and Parent, Player Codes of Conducts, Sportsmanship in the Stands (“Risk & Safety” page on VFIHA website)
  + All families must complete the Sportsmanship in the Stands online form - Choose Vancouver Female Ice Hockey Association
  + All families should review these codes of conducts and policies available on the VFIHA website
* Required Information/Documents/Payments from Team
* TeamSnap - please indicate player availability as far ahead of time as possible. This facilitates planning for team officials. Communication will occur via TeamSnap.
* Expectations at Tournaments (“Risk & Safety” page on VFIHA website)
* Review Discipline Policy and Dispute Resolution and Appeal Process, and Complaint Resolution Policies (“Policies” page on VFIHA website)
* Encourage all families to peruse through the VFIHA website for important information

**Coach**

* Introduction to Coaches
* VFIHA Philosophy
* Goals for the Season
  + Players - Have fun, be safe, and teamwork!
  + Parents - Have fun and enjoy watching your child participate in hockey. Ensure the safety, enjoyment and comfort of your child and support all players/coaches/officials.
  + Refer to Sportsmanship in the Stands/Code of Conducts. The expectation is that parents and players conduct themselves accordingly.
* Ice-Time
* Importance of respect amongst players, team officials, on-ice officials, parents - Respect in Sport, Codes of Conducts for Players and Parents, Sportsmanship in the Stands
* Commitment to the team
* Game Days - players should arrive 30 minutes prior to game start.
* Consequences for not following VFIHA expectations and policies for players, parents and team officials - suspensions

**HCSP - Risk & Safety**

* Hockey Canada REQUIRES that a Safety Person be present at every ice time or team-related training event (ie. dryland training) to observe activities.
* Dressing Room Policy (“Risk & Safety” page on VFIHA website)
  + Rule of Two Supervision Policy
  + Minimum Attire Rule
  + No Digital Devices
  + No Jewelry
* Equipment - players will not be permitted on the ice without proper equipment. If you have equipment questions or concerns, please contact your HCSP or coach.
* Bench Policy - Only rostered team volunteers (coaches, manager, HCSP) are allowed on the bench during practices and games. HCSP and Managers are permitted on the bench, but cannot coach the players. On-Ice helpers are NOT permitted on the bench. If players need assistance, ask the player to leave the bench.
* Parent Concussion Awareness - there is a CATT online course for parents. It is an optional course that is quite informative. You can access the course at [ppc.cattonline.com/](http://ppc.cattonline.com/) Pick the parents drop-down and Learning Tool.
* Bullying and Harassment Policy - Angels have a zero tolerance policy against any form of bullying, abuse and harassment; the expectation is that we conduct ourselves accordingly.

Each family will sign that they acknowledge the policies and that they agree to them and the consequences. Team Manager can create a tracking document that reads: “I acknowledge and agree to all of the policies and consequences shared at the Team Meeting”. All signatures can be on one page with the name printed, the signature, and the date. See below.

**Team Meeting Policies and Consequences Acknowledgement**

| Date | Name | Signature |
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